

Validator Testing Guidelines

Logging On:

1. From your web browser, type in: www.hipaatesting.anthem.com
2. Enter your assigned Anthem User ID and Password.
3. Once you successfully login, the Analyze Menu will appear on your screen.

Upload a File:

1. Load your EDI file by clicking "**Upload A File.**" Either type in the path to your data file, or navigate to it by clicking on the "**Browse**" button.
**File size must be limited to 1 mb.*
2. Select the "**Upload Now**" button. The "Progress Indicator" box will appear.
**Do not begin another process while upload is in progress. You will be notified when the upload has finished.*
3. When the upload is complete, the following message will display under the Progress Indicator box: **Upload of <filename> complete.**
4. Close the Progress Indicator box.
5. You may continue uploading data files by clicking "**Upload Another File.**"

Analyze a File:

1. Once you are ready to analyze your data, return to the Analyze screen by selecting the "**Analysis Page**" link.
2. A table will display indicating the file that was uploaded (located in the EDI Data column) and the date it was uploaded (located in the Upload Date column).
3. Select the data file to analyze by clicking the radio button to the left of the file name.
4. Go to the "**Select a Guideline**" drop down box (located directly below the table) and select the transaction guideline to compare your data against. Selection of a guideline should be based on the type of transaction you are analyzing.

Example: If the file you uploaded is an 837 professional claims transaction, version 4010A1, select the guideline titled "B41A837P Types 1-7; with Addendum; Health Care Claim Professional".
5. Click the "**Analyze**" button directly to the right of the selected guideline to begin the analysis process. "*Analysis in Progress*" will display in the table. The screen will periodically refresh until the analysis is complete.

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Analyze a File (con't):

6. Once complete, the current analysis will be displayed with green text. The table will now display the following information in the column as indicated:

- **Guideline** – displays the name of the guideline the file was compared to during analysis.
- **Analysis Date** – Displays the date and time when the file was analyzed.
- **Status** – gives a quick representation of the results of your analysis.

✓ = **Compliant** (zero errors and warnings, informational messages)

⚠ = **Warnings** (less severe errors that result in a non-compliant transaction)

✗ = **Errors** (errors that result in a non-compliant transaction)

View the Analysis Report:

1. Select the file by clicking the radio button to the left of the file name.
2. Click on the **notepad icon** located in the “Analysis Date” column to view the report.

How to Read the Analysis Report:

1. Each segment is numbered in consecutive order.
2. You can identify if a data element within a segment is in error by the following:
 - The segment ID will be boldfaced and underlined (Ex: **GS**)
 - The data element in error will be boldfaced and highlighted in YELLOW. (EX: **434**)
 - A description of the error will be directly below the line segment that contained the error. (See “Error Levels” below for color scheme definitions.)

Example:

45: **SV1***HC:95115*1700*UN*1*11****N**~

Code Value "N" was marked not used in code set for SV109 (D.E. 1073) at col. 31
[ErrCode=10606/Error] {LoopID=2400;SegID=SV1;SegPos=42;ElemPos=9}

3. If the error is due to a missing segment, the error will be displayed below the next consecutive segment line. This segment ID will be boldfaced and underlined.

Example:

44: **LX***1~

Missing Loop NM1 (2330A) (Other Subscriber Name) at 2-325, though marked "Must Be Used" [ErrCode=10811/Error] {LoopID=2330B;SegID=LX;SegPos=41}

4. For further detail, view the implementation guide by clicking on the segment ID that is boldfaced and underlined. While in the implementation guide, you can navigate forward and backward.

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Error Levels:

The error level for each error is indicated by the color of the error message.

RED – FATAL ERROR (Errors that stop the validation from continuing)

BLUE – ERRORS and WARNINGS (Errors that need to be corrected in order to pass X12 syntax and HIPAA compliance)

GREEN – INFORMATIONAL (Informational messages only. No action required)

Maintenance Menu:

The maintenance screen allows you to "clean-up" your data.

- To delete FILE DATA click on the trash can icon next to the EDI data file name. *(This will delete the data and all associated analysis of that data.)*
- To delete a SPECIFIC ANALYSIS click on trash can icon in the analysis column.

Options Menu:

The Options Menu allows you to change your password, or change the format of your analysis report.

Change Password

Fill in the appropriate fields. You will be asked for your:

- Old password
- A new password
- Retype your new password.
- Click the Change Password button.
- A confirmation screen will let you know the password was changed successfully.

Report Options

The report Options screen allows you to customize the amount of data included in your error report.

- Selecting "Errors and all data" will include your entire EDI data file along with any error information. (This is the default report)
- Selecting "Errors and Referenced data" will include only erroneous EDI data along with any error information.
- Selecting "Errors Only" will include only your errors in the report. EDI data will be excluded.
- Click the "Submit" button to accept the change.

Note: Upon logging in to Validator, the default report (Errors and all data) will always be active.

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Logoff:

- Clicking "Logoff" will immediately log you off of HIPAA Validator Online.

Contact:

For further information regarding Anthem's HIPAA Validator on-line, please contact your local Anthem EDI Support Representative.

PLEASE NOTE: Anthem is providing the Validator testing tool for convenience only and does not guaranty the user's compliance with HIPAA Transactions and Code Sets.